



# NDIS Conflict of Interest Policy

## Scope

This policy applies to anyone involved in the delivery of Brook RED NDIS services and supports.

## Purpose

To ensure that Brook RED, its employee's, and its board of directors take appropriate steps to manage real or perceived conflicts of interest. In the provision of NDIS services, it is likely that Brook RED will encounter conflicts of interest.

## Principles

In line with our organisational value of self-determination and consistent with NDIS principle of choice and control, Brook RED believes that NDIS Participants and their nominated support people must be informed, empowered, and able to make their own choice. Brook RED at all times works towards being transparent and proactive in addressing conflicts of interest.

## Policy

Brook RED will:

- Always, as a first priority, encourage participants and their Nominated Support People to select a different support coordination and other support provider(s);
- Not constrain, influence or direct decision-making by a person and/or their nominated support people so as to limit that person's access to information, opportunities, and choice and control;
- Manage, document, and appropriately report on individual conflicts as they arise;
- Ensure participants are offered range of choices about support providers;
- Ensure that, wherever possible and appropriate, participants are provided with support options (including those not delivered by Brook RED);
- Ensure support coordinators at Brook RED are responsible for support coordination only and that there is reasonable separation between support coordination and other NDIS supports provided by Brook RED;
- Ensure that the benefits of having a different support coordination provider and other support provider(s) are explained to participants and their nominated support people (see NDIS Conflict of Interest Notice).

## Definitions of Terms Used

### Conflict of Interest

Conflicts of interest include any circumstances where Brook RED or its employees, have a real, perceived, or potential opportunity to prefer Brook RED's interests, or those of any other person or organisation, to the interests of an NDIS Community Member. The conflict may compromise, or have the appearance of compromising, Brook RED's or an employee's professional judgment.

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## References

Brook RED NDIS Conflict of Interest Notice

## Document Control and Record of Changes

Version	Effective Date	Approved by	Summary of Change	Date of Next Review
Version 01	September 2019	Eschleigh Balzamo	Introduction of new policy	January 2020
Version 02	July 2021	Eschleigh Balzamo	Review and Update	July 2023

The General Manager has overall responsibility for this policy. If there are any questions regarding this policy, please direct these to the Business Services Manager or General Manager.