

This document uses a template developed by the Australian Commission on Safety and Quality in Care. If you have any questions, please contact us: https://www.brookred.org.au/contact-us

Name of digital mental health service: SHIFT

Name of service provider: Brook RED

Date of last service update: all services are updated frequently

Date this form was completed: 02/12/2025

1. Is this service for me?

What health conditions does this service offer help with?

Mental health concerns and/or experiences of suicidality

Who is the service intended for?

- People aged 18 and over
- People residing in the Greater Metro South Brisbane region. This is Brisbane South,
 Redlands, Logan, and Beaudesert
- People who identify needing and wanting support due to a mental health concern

What kind of assistance does the service offer?

- SHIFT aims to provide non-clinical mental health peer support to people and,
 where applicable, connect to appropriate primary health care, social services, or
 natural community-based supports. SHIFT will tailor supports to the needs of
 each individual with the understanding that poor mental health derives from
 unique and complex circumstances for which there can be no formulaic response.
- SHIFT cannot provide crisis support.

How is the service delivered?

Appointments are one on one and may take place in the community, close to the
persons home, via phone or video call, or wherever appropriate and comfortable
for the person accessing the service.

Are health professionals involved in delivering the service?

No, all services are run by peer workers.

When is the service available?

Monday to Friday, 9am to 5pm.

How much does the service cost? Is there any ongoing cost?

- SHIFT is free.
- To call your SHIFT Peer Support Worker during business hours, this will be the same cost is the same as any other phone call you would make using your mobile phone or landline.
- If you choose to have a videocall appointment with your Peer Support Worker, they will generally suggest using Zoom or Teams. The data usage will depend on the video quality and length of the call. The rates listed below are estimates only, as data usage can vary depending on connection quality, video and audio setting, screen sharing, and number of participants in the call. We recommend using Wi-Fi if possible. Your SHIFT Peer Support Worker can also discuss any barriers to accessing videocall with you and/or make alternative arrangement.
 - Standard quality (480p): around 300MB-600MB for one hour
 - High definition (720p): around 800MB-1.1GB for one hour
 - Full high definition (1080p): 1GB-2GB for one hour

How can I access the service?

- Anyone who is eligible for the service can refer themselves using the online referral form: https://www.brookred.org.au/shift
- A referral can be submitted on your behalf, only if you have given that person consent to do so.

Can I access the service anonymously?

Yes.

Does the service allow my carer, family member or support person to work with me to use the service?

 You can have a Nominated Support Person involved in your support. This can be a carer, friend, family member or support person. We will only engage with Nominated Support People with your consent.

2. Will I benefit if I use this service?

Is there any independent scientific evidence of benefit from using this service?

 Yes, lived-experience approaches to mental health have an established evidencebase.

Is the service endorsed by a government or professional body?

- Yes. Brook RED's programs receive funding from the State and Federal Governments.
- We are undergoing accreditation for the National Safety and Quality Mental Health Standards for Community Managed Organisations (NSQMHCMO Standards) as well as the National Safety and Quality Digital Mental Health Standards (NSQMDH Standards)

3. Could this service do me harm?

Are there any precautions or safety warnings related to this service?

- Psychosocial hazards: as a mental health service, we engage in groups and conversations of all kinds. We work alongside folks accessing our services to engage in these topics in recovery-focused, strengths-based ways.
- We have a Participant Rights and Responsibilities document that is discussed when people engage with the SHIFT Program.
- A Peer Support Worker can discuss any concerns you may have about engaging with the service.

Has anyone reported concerns or adverse health events after using this service?

- If people are not satisfied with Brook RED services, there is a complaints process that can be engaged, which is available on our website in our "About Us Policies" section.
- There is no large-scale or significant concern or adverse events that have been reported after using Brook RED services.

4. Should I trust this service?

What is the business model for the service provider?

• Brook RED is a not-for-profit non-government organisation that is completely lived experience operated, managed, and governed.

How does the service make money?

• Brook RED is a not-for-profit organisation. Brook RED receives government funding to deliver our peer support services.

5. Is the service easy to use? Will I keep using it?

Is there any independent research on how easy it is to use this service?

There is no independent research on this.

How much time will it take me to use this service as suggested?

- Generally the first contact will be between 10-60 minutes. Duration and frequency
 of support will be discussed and agreed upon between the individual and the Peer
 Support Worker.
- This service is individually tailored to the needs of the individual and the duration
 of support may vary, dependant on the goals you are wanting to achieve with the
 support of SHIFT.

How long will it take to get results from using this service?

• Immediately and ongoingly, based on individual circumstance. This can vary from person to person, as each individual's mental health recovery and wellbeing goals are different. Some people may feel they have results immediately, and others may feel it could take weeks or months to reach their desired outcomes. We work in a way that is person led, and do "with", not "for" - walking alongside people at a pace that they choose.

Were people with lived experience involved in developing the service?

Yes. Brook RED is entirely Lived Experience managed, run, and governed.

What do other users think of this service?

• Feedback is gathered regularly and is positive overall.

Will this service link with other health services?

 Only if the person wants to connect in with additional health services. Brook RED will not contact other services on your behalf or share your information unless you

explicitly request this and give consent, unless a permitted situation such as a health emergency.

6. Who will have access to my personal data?

What information does the service collect about me?

 Personal contact details, details regarding your mental health wellbeing and recovery goals, other supports you want involved, medical conditions (when appropriate e.g seizures), communication supports (if applicable), emergency contact details.

Who owns that data?

• This information is stored securely, and Brook RED is responsible for this data.

Who is that information shared with and why?

- Any identifiable information will only be shared with others if the individual requests.
- If the person switches SHIFT Peer Support Worker, the information will be shared with the new worker.
- Deidentified information is sent to the funding body at a few points throughout the year.

Where is information about me stored?

- Files are stored in a locked filing cabinet on site.
- Digital information online for recording attendance

Can I easily share my information and results if I want to?

 Yes. You can ask a peer worker for help with this at any time during business hours.

Can I save the personal information I enter on my device without it being shared with the provider?

• Yes. Brook RED will not collect any information unless it has been discussed with the person and they have consented to their information being saved.

Can I review and/or delete data that has been collected about me?

Yes. You can ask a Peer Support Worker to update or delete data at any point. You
can also revoke consent to engaging with the service and any associated data
collection at any point.

Does the service have a data-sharing (privacy) policy?

Yes. Our policies are available on our website: https://www.brookred.org.au/our-policies

What security measures are in place to protect my personal information?

- Filing cabinets are locked and can only be accessed by staff
- Staff ensure privacy and confidentiality in our everyday practice
- APP-compliant privacy policies and transparent information-handling practices.
- Trauma-informed and recovery-focused culture supporting safe, respectful information sharing.
- Use of secure data systems (encrypted, access-controlled, audited).
- Staff and peer worker training in confidentiality, cultural safety, and privacy obligations.
- Minimal data collection practices (collect only what is essential).
- Clear consent processes for information-sharing and participation.
- Physical privacy measures, such as private consultation rooms and discreet reception processes.
- De-identification procedures for evaluation or reporting.

7. Who can I contact with questions or concerns about this service?

How can I contact the service provider?

• Brook RED can be contacted by phone or email

Phone: 07 3343 9282

Email: enquiries@brookred.org.au

Where can I go if I have concerns about this service?

- We have our complaints policy, complaint form, and process available on our website.
- If you engage in a complaint and are unsatisfied or wish to escalate a complaint, you can contact The Office of the Health Ombudsman by calling 133 OHO (133 646), emailing complaints@oho.qld.gov.au, or visiting www.oho.qld.gov.au/make-a-complaint/ for further information.

- For privacy/security issues contact the Office of the Australian Information Commissioner (OAIC) https://www.oaic.gov.au/privacy/privacy-complaints/
- For complaints about misleading claims contact Australian Competition and Consumer Commission (ACCC)
 https://www.accc.gov.au/consumers/complaints-problems/make-aconsumer-complaint